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EXPRESSION OF INTEREST

Advertisement for "Empanelment of Chartered Accountant firms to prepare ROC search report of different companies".

Applications are invited by Bihar Industrial Area Development Authority (BIADA) from C&AG empanelled Chartered Accountant firms for preparation of ROC Search Report of different Company. Prescribed documents such as – eligibility criteria etc may be downloaded free of cost from the website www.biadabihar.in under the head "Tender".

Interested CA firms may submit their technical proposal in sealed envelope for the work to the Executive Director, BIADA by registered post or is person latest by 30.06.2016. Application received thereafter shall not be considered in any circumstances.

In view of day to day work, CA firms having its Office at Patna shall be given preference and the decision of the Managing Director regarding selection of CA firm shall be final.

The remuneration (Professional fee plus applicable Service Tax but excluding traveling, lodging & boarding) shall be paid as fixed by BIADA against the bill submitted by the CA firms after satisfactory completion of assignment.

The Managing Director, will have the full right to cancel any application and/ or to postpone the process of selection and empanelment of appointment of Auditors at any stage without assigning any reason thereof.


Executive Director, BIADA

BIHAR INDUSTRIAL AREA DEVELOPMENT AUTHORITY

1st Floor, Udyog Bhawan, East Gandhi Maidan, Patna – 800004

Phone/Fax – 0612- 2675352/ 2675002/ 2675889/ 2675998

Email – biada@rediffmail.com, Website - www.biadabihar.in

for website.

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Eligibility Criteria: Firms must qualify the following minimum criteria:

S. No.	Particulars	Minimum Criteria (Years/ Number)
1.	The firm must be empanelled with C & AG for the year 2016-17. The particulars of the Firm's Head Office, Branch Office/s, Partners/ Proprietor and paid Chartered Accountants should match with the certificate issue by ICAI, without which the application of the firm would not be considered.	Provide details
2.	Average Annual Turnover of the firm in the last three financial years (As per Income Tax department records)	Minimum Rs. 10 Lakhs
3.	Minimum No. of years of Firm existence as per ICAI Certificate	10 Yrs.
4.	The firm should have either their head office or branch office in Patna. (Telephone No. of Office should be Provided for verification.	Compulsory

Note:-

- Any firm not qualifying these minimum criteria need not apply as their proposal shall be summarily rejected.
- Supporting Documents for Eligibility Criteria: The firm must submit required supporting documents to establish the minimum eligibility criteria.

The firm or any partners of the firm should not be black listed by any PSL's or Govt. Co. or any other organisation in respect of any assignment or behaviour. Any partner/qualified employee of the firm whose name is included in the First or Second Schedule of the Chartered Accountants Act, 1949 will not be considered in the evaluation and the firm will provide and undertaking that such partner/ employee will not be involved in the audit, directly or indirectly.