
**EXPRESSION OF INTEREST (EOI) FOR PROJECT MANAGEMENT CONSULTANT
UNDER MODIFIED INDUSTRIAL INFRASTRUCTURE UPGRADATION SCHEME
(M I I U S) IN INDUSTRIAL AREAS.**

Bihar Industrial Area Development Authority (BIADA) under the directions of the Authority invites Expression of Interest (EOI) from an expert consultant / consulting firm assisting BIADA for the execution of projects under Industrial Infrastructure up-gradation scheme as per guideline provided by Ministry of Commerce and Industry Dept, Govt of India for following Industrial Areas.

- a) Industrial Area, Maranga, Purnea.
- b) Industrial Area, Growth Centre/ Aurangabad.

The prequalification criteria and requisite Performa are available on the website <http://www.biadabihar.in>. The EOI shall be submitted in two separate sealed envelopes duly indicated “Technical Bid” & “Financial Bid” on the top and further sealed in one envelope clearly marked “EOI for Detailed Project Report Under Modified Industrial Infrastructure Up gradation Scheme (M I I U S) In Industrial Areas” addressed to The Executive Engineer, BIADA, 1st Floor, Udyog Bhawan, East Gandhi Maidan, Patna-4 and to be dropped in Tender Box situated at BIADA Head Office Udyog Bhawan, East Gandhi Maidan, Patna-4 on 05/04/2016 up to 3:30 P.M Technical Bid will be opened on the same day at 4:00 P.M

The details may be seen at the website. www.biadabihar.in/notice board of BIADA. For any further clarification contact Executive Engineer BIADA, Patna on working days.

Sd/-
Executive Engineer
BIADA, Patna.

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1) THE DETAILED SCOPE OF WORK SHALL BE BUT NOT LIMITED TO:-

Projects would be sanctioned to upgrade infrastructure in Industrial Estate/Parks/Areas and Greenfield projects could be supported in backward areas. However, PRIORITY would be given to upgrade infrastructure in existing cluster over Greenfield cluster. The scheme will be demand driven. The scope will cover components that are need based and identified through a diagnostic study which is validated by stakeholders. An illustrative list of project components eligible for assistance is given below. Priority would be for those components that cannot be assisted under other available scheme of Government of India or funded from state resources:

TECHNICAL INFRASTRUCTURE
Common facility Centers (CFCs)
Research and Development – Product Development and Technical Demonstration Facility
CETP and other environment protection infrastructure
Training Infrastructure
Quality Certification and Benchmarking
SOCIAL INFRASTRUCTURE
Social infrastructure like dormitories/hostels for working women
PHYSICAL INFRASTRUCTURE
Solid waste Management disposal/treatment
Water Supply
Roads
Captive Power Plant (the project relating to 'Captive Power Plant (CPP)' will only be considered for sanction as per the provisions of Electricity Rules 2005 and will not be considered unless fuel for the CPP is fully tied up).

1.2)NEGATIVE LIST OF PROJECTS THAT WILL NOT BE CONSIDERED UNDER MIUS:

Projects/Items covered under specifically under other Sector Specific Scheme like leather, Textiles, Electronics & IT, Food Processing and relating to 'Heavy Industry such as Machine Tools, Textile Machinery. Process Plant Machinery, Earth Moving Machinery, Plastic Processing Machinery and Metallurgical Machinery'.

1.3)PROJECTS/ITEMS RELATING TO EXPLOSIVES INDUSTRY.

Cost of Land Shall not be included in the project's cost and central grant shall not be used for this purpose.

2) SCOPE OF WORK :

The Consultant/ Consultant Firm have to assist BIADA from the stage of conceptualization, during implementation and till completion of the project following the guidelines of MIUS for successful implementation of the project. The Consultant/ Consultant Firm will discharge the following functions:

- 2.1) The bidder will be responsible for the speedy implementation of the project in a transparent and professional manner so as to achieve high degree of quality at a low cost acceptable to BIADA and GOI
- 2.2) Structure the project and submit the same for appraisal by Project Monitoring Consultant
- 2.3) Preparation of DFR and DPR as required for sanction / approval of Ministry of Commerce & Industry Government of India.
- 2.4) The Firm shall assist in obtaining all statutory clearances.
- 2.5) Preparation of project plan including the setting of standards for infrastructure.
- 2.6) Assist the BIADA for preparation of bid document for construction, operation and maintenance of the facilities of the project.
- 2.7) Monitor the implementation and submit periodical progress reports to BIADA.
- 2.8) Ensure timely completion of projects as per DFR / DPR.
- 2.9) Assist BIADA for allocation of sites to industry for setting up units.
- 2.10) Assist BIADA for developing plan for maintaining the utilities and infrastructure created for Industrial Park for collecting service and user charges.
- 2.11) Assist BIADA for proper utilization of Govt. grant.
- 2.12) Prepare and develop Bid documents, design, drawings, NIT, BOQ, agreement, and assist BIADA in selection and appointment of contractors / consultants in a fair and transparent manner. Prepare and develop Work Orders, monitoring the work, quality certification, measurement and scrutinizing the bills and recommending for payment etc. in order to ensure timely completion of the project. Assist BIADA in obtaining appropriate performance guarantee from contractors

4) TIME FRAME :-

1. Preparation of DFR for submission to DIPP, Ministry of Commerce & Industries, Govt. of India.
2. Pre approval of project form MoCI
3. Preapare and submission of DPR (of services regd) & submission to MoCI.
4. Obtaining approval/sanction of project from MoCI.
5. Tender preparation and evaluation for execution of projects.
6. Monitoring during construction/execution of project.
7. Submission of progress report, physical & financial statement to DIPP for sanction/release of fund.

5) SUBMISSION OF PROPOSAL :

The prequalification criteria and requisite Performa are available on the website <http://www.biadabihar.in>. The EOI shall be submitted in **two separate sealed envelopes** duly indicated “**Technical Bid**” & “**Financial Bid**” on the top and further sealed in one envelope clearly marked “**EOI for Detailed Project Report Under Modified Industrial Infrastructure Upgradation Scheme (M I I U S) In Industrial Areas**” addressed to **The Executive Engineer, BIADA, 1st Floor, Udyog Bhawan, East Gandhi Maidan, Patna-4** and to be dropped in Tender Box situated at BIADA Head Office Udyog Bhawan, East Gandhi Maidan, Patna-4 on 05/04/2016 up to 3:30 P.M **Technical Bid will be opened on the same day at 4:00 P.M**

PART-A

5.1) THE TECHNICAL PROPOSAL SHOULD CONTAIN –

- A) Documents such as detailed profile of the organization with areas of expertise, experience in training activities, previous experience of functioning as PMC.
- B) A copy of this EOI document duly signed on each page as a token of acceptance of all the terms and conditions of the letter along with the Annexure enclosed from A to F.
- C) Full particulars of the organization on their financial strength, construction / ownership, organizational structure, registration and main activities.
- D) Unabridged annual report or audited financial accounts for the last 3 years along with latest Income Tax clearance and solvency certificate from bankers.
- E) Detail of major assignment of a similar nature including those undertaken for the Govt. during last 3 years.
- F) The Performa for the Technical Bid is enclosed with this EOI

PART – C

- A) The Performa for the “Financial Bid” is enclosed with this EOI.
- B) The project cost for the purpose of professional fee payable to the PMC would be the cost as approved by the PMC / GOI. The PMC would be paid the fees of the original project cost as approved by the PMC irrespective of any subsequent upward or downward revision in the project cost by PMC.
- C) The fee to the PMC shall be exclusive of service tax and other levies as applicable from time to time. The fee will however be inclusive of all travel, accommodation and other incidental expenses incurred by the PMC. In case of any query / assistance please contact Executive Engineer, BIADA, Patna in Office hours.

6) Evaluation Criteria :

- i) The technical proposal would be evaluated first.
- ii) The financial evaluation would be done of those proposals which technically qualify.
- iii) Lowest bidder of financial bid will qualify.

7) Terms of Payment:

Release of funds to the PMC for service rendered will be as follows:

The fee paid to the PMC will be paid as per following schedule

FEE AMOUNT	PAYMENT MILESTONE
10% of professional fee	After pre-approval of project from MoCI
20% of professional fee	On approval of DPR and release of 1st part of 1st installment of Grant
30% of professional fee	On release of 2nd installment of Grant by GOI
20% of professional fee	On release of 3rd installment of Grant by GOI
20% of professional fee	On completion of project

8) **GENERAL CONDITIONS** :-

- a) An individual/Firm may apply.
- b) The individual/Firm should have relevant experience for preparation of DPR as per Guideline of Govt. of India.
- c) The individual/Firm should have been experience for preparation of DPR
- d) The firm should be a company under operation and registered under the companies act 1956.
- e) The annual consultancy fee of the company should be not less than 1.0 crore in each last three financial years.
- f) The Engineers of the firm must be qualified and having good knowledge of Industrial Infrastructure works.

9) **OTHER TERMS AND CONDITIONS** :-

- a) Applicants may visit the site to familiarize themselves with the site and its conditions,.
- b) Rates / Prices quoted shall be on percentage of project cost.
- c) Rates / Prices quoted shall be inclusive of all taxes.
- d) Taxes as applicable shall be deducted at source.

10) **SUBMISSION DETAILS** :

Interested Firm/Company must provide information indicating that they are qualified to perform the services and may associate to enhance their qualification. Interested qualified and experienced companies/Firm are requested to submit their Bid along with following documents :-

1. Comprehensive profile of the company.
2. CV of key personnel of Company having experience of preparation of DPR.
3. Proof of registration of Company.
4. S.T.VAT,Reg.No.Form C-1.
5. PAN No.
6. The audited Balance sheet for last three financial Years.
7. A non refundable D.D of Rs. 10,000/- in favor of BIADA Patna, drawn at any schedule Bank as processing fees.
8. Work experience of similar work must be enclosed along with proper certificate from competent Authority.
9. EOI should be submitted in Two Bid system. Separate envelope will be for Technical Bid and Financial Bid. Rate Quoted will be on basis of percentage.
10. Bank guarantee of Rs. 2,00,000.00 (Two lakhs) as the Security Deposit will have to be submitted at the time of agreement by the successful bidder.
11. Shortlisted firm shall complete the DPR of M I I U S in Two months from the date of agreement.
12. The Bids shall be submitted up-to 05/04/2016 on 3:30 P.M Bids received after the scheduled last date and time shall not be considered. BIADA shall not be responsible for any delay due to post. Bids would be opened at 05/04/2016 on 4:00 P.M and you or your authorized representative may remain present at the time of opening.
13. The records and facts may be seen in BIADA Head Quarter office on any working day regarding details of Industrial Area. **“Executive Engineer,1st Floor, Udyog Bhawan, BIADA, East Gandhi Maidan Patna.**

14. The undersigned may reject the incomplete bid/cancel the EOI.
15. The work will be awarded on the basis of short listing of the firm.
16. BIADA reserve the right to accept or reject any application and to call the selection process at any time without incurring any liability and without assigning reason thereof.
17. Conditional Bids will not be accepted.

Sd/-
Executive Engineer
BIADA, Patna.

APPENDIX

Appendix A

Covering Letter (On the Letterhead of the Bidder or lead Member in case Bidder is Joint Venture/Consortium)

Date:

To:

Ref: Selection of Consultant for strengthening and up gradation of infrastructure in existing Industrial Area Maranga, Purnea and Aurangabad

Dear Sir:

Being duly authorized to represent and act on behalf of (hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of (Name of Bidder) for the captioned Project in one (1) original and one (1) duplicate, with the details as per the requirements of the EOI, for your evaluation. We confirm that our Proposal is valid for a period of 120 days from (insert Proposal Due Date).

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the EOI.

We hereby certify and confirm that in the preparation and submission of our Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

Yours faithfully,

For and on behalf of *(Name of Bidder)*

Duly signed by the Authorised Signatory of the Bidder

(NAME, TITLE AND ADDRESS OF THE AUTHORISED SIGNATORY)

Appendix B

Details of Bidder (On the Letter Head of the Bidder, to be filled separately for both the members of Joint Venture/Consortium in case Bidder is Joint Venture/Consortium)

1. (a) Name of Bidder
(b) Address of the office(s)
(c) Date of incorporation and/or commencement of business

2. Details of individual(s) who will serve as the point of contact / communication for BIADA, Patna with the Bidder:

- (a) Name :
- (b) Designation :
- (c) Company/Firm :
- (d) Address :
- (e) Telephone number :
- (f) E-mail address :
- (g) Fax number :
- (h) Mobile number :

Appendix C
Format for Project Data Sheet

Name of the Firm:.....

PROJECT NAME		COUNTRY	
PROJECT LOCATION, WITHIN THE COUNTRY		PROFESSIONAL STAFF PROVIDED: BY THE FIRM: NO OF STAFF: NO.OF PERSON MONTHS :	
NAME OF THE CLIENT:			
Start Date (Month/Year):	COMPLETION (MONTH/YEAR):	DATE	APPROX. VALUE OF SERVICES:
NAME OF ASSOCIATED FIRM(S) IF ANY :	NO. OF PERSON: MONTHS OF PROFESSIONAL: STAFF PROVIDED BY ASSOCIATED FIRM(S) :		
NAME OF SENIOR STAFF (PROJECT DIRECTOR/CO-ORDINATOR, TEAM LEADER) INVOLVED AND FUNCTIONS PERFORMED:			
DETAILED NARRATIVE DESCRIPTION OF PROJECT:			
DETAILED DESCRIPTION OF ACTUAL SERVICES PROVIDED :			

Appendix D
Format for Financial Proposal (On the letterhead of the Bidder)

Having gone through this EOI document and having fully understood the scope of work for the Project as set out in this EOI document; we are pleased to quote the following fees for the Assignment:

ITEM	NAME OF INDUST. AREA	AREA IN HA.	AMOUNT IN WORDS
TOTAL LUMP SUM FEES INCLUDING ALL OVER HEADS EXCLUDING SERVICE TAX	1) INDUSTRIAL AREA MARANGA, PURNEA 2) INDUSTRIAL AREA GROWTH CENTRE AURANGABAD		

Note:

1. The Financial Proposal is inclusive of all out pocket expenses incurred by the bidder towards travel, documentation and communication.
2. The Financial Proposal shall not include Service Tax, which shall be payable extra by BIADA, Patna at the then prevailing rate.
3. In case of difference in amount quoted in figures and words, the lower value would be considered for evaluation
4. The total cost of 1, 2, Projects shall not be considered for lowest. Separate rate quote shall be considered for each work.

Signature of Authorized Signatory of the Bidder

(Name, Title and Address of the Authorized Signatory)

APPENDIX E

APPROACH AND METHODOLOGY

Technical approach, methodology and work plan are key components of the Technical Proposal. You are suggested to present your Technical Proposal divided into the following three chapters:

- a) Technical Approach and Methodology,
- b) Work Plan, and
- c) Organization and Staffing,

2) **a) Technical Approach and Methodology:-**In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach. The methodology should clearly define the road map to achieve the objective of full infrastructure development of Industrial area at 1) Industrial Area Maranga, Pune2)Industrial Area Growth Centre Aurangabad.

b)Work Plan:- In this chapter you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding and ability to translate them into a feasible working plan. It should be very carefully defined in detail.

c) Organization and Staffing:-In this chapter you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff. In all the above, the practical approach of the Bidder with proper experience in doing such like jobs will be given weight age. Only theoretical approaches to achieve the required milestones shall be discouraged.

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