

EXPRESSION OF INTEREST (EOI) FOR SELECTION OF SECURITY AGENCY

Bihar Industrial Area Development Authority (BIADA) under the directions of the Authority invites Expression Of Interest (EOI) from experienced Security Service providers, who can provide “Security Services” in accordance with Central Act i.e., Private Security (Regulation) Act, 2005 and Bihar Private Security Agency Rule 2011. Head-Quarter Situated at Udyog Bhawan, East Gandhi Maidan, Patna-800004 and whole of Bihar. **The prequalification criteria and requisite performa are available on the website <http://www.biadabihar.in>.** The EOI shall be submitted in **two separate sealed envelopes** duly indicated “**Technical Bid**” & “**Financial Bid**” on the top and further sealed in one envelope clearly marked “**EOI for the Selection of Security Agency**” addressed to **The Secretary, BIADA, 1st Floor, Udyog Bhawan, East Gandhi Maidan, Patna-4** and to be dropped in Tender Box situated at BIADA Head Office Udyog Bhawan, East Gandhi Maidan, Patna-4 on 21.12.2015 **up to 3.00 P.M Technical Bid will be opened on the same day at 3.30 P.M**

Sd/-
Secretary

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Patna Region

Patliputra, Fatuha, Biharsharif, Nawada, Gaya, Aurangabad, Barun, Dehri-on-Sone, Bikramganj, Buxar, Jehanabad, Bihiya, Gidha, Bihta, Kopakala, IA/EPIP – Hajipur & Barauni.

Muzaffarpur Region Muzaffarpur, Siwan, Betiah, Kumarbagh, Ramnagar, Raxaul & Sitamarhi.

Darbhangha Region

Donar, Bela, Dharampur, Pandal, Jhanjharpur, Samastipur, Saharsa, Murliganj & Udakisanganj.

Bhagalpur Region

Barari Bhagalpur, Kahalgaon (G.C), Kishanganj (Bhedidangi), Kishanganj (Khagra), Forbesganj, Purnea City, Maranga (G.C Purnea), Katihar, Sitakund, Munger, Jamalpur & Lakhisarai.

With this EOI, Bihar Industrial Area Development Authority intends to pre-qualify contractors for inviting Tender from the qualified contractors for a period of 1 year. Only those contractors who can comply with all the requirements given below and can demonstrate a successful track record should respond to this notice.

Services to be provided by the Security Agency

1. The Security agency shall provide 24 hours security in all 7 days in a week in 3 shifts.
2. BIADA shall require armed as well as unarmed guards in order to ensure day & night patrolling within industrial areas.
3. The Security agency shall maintain proper records regarding visitors and movement of vehicles.
4. The Security agency shall also provide Ex-servicemen from the rank of JCO/Officer of Army/BSF/CISF/BMP/CRPF/any State Police Personnel/Infantry.
5. The Security Agency is required to comply with all requisites/guidelines/directions/conditions stipulated in the Agreement entered in future between BIADA and Security Agency.

Eligibility Criteria

01	Location of service	Whole of Bihar
02	Experience as security provider	Minimum 5 years
03	No. of security personnel presently employed	Minimum 200
04	Security Agency shall provide highly skilled and trained civilian security personnel as well as professional security specialists viz....from defense, police and senior para military officers.	Current
05	Security Agency shall be rendering services in minimum 3 Govt. Departments/ Autonomous Institutions/ Universities/ Public Sector Undertakings of the Government or Public Sector Banks or Local Bodies/ Municipalities wherein at least 50 security personnel are engaged in a single shift.	Current
06	Average Annual Turnover @ Minimum Rs. 1.00 crores per annum.	Last Three years
07	License under Central Act i.e., Private Security (Regulation) Act, 2005 / Bihar Private Security Agency Rule 2011	Valid License
08	EPF Registration	Valid Registration
09	ESI Registration	Valid Registration
10	Service Tax Registration	Valid Registration
11	Income Tax PAN No.	required
12	License under Contract Labour Act	Valid Registration
13	ISO Certification	Required
14	Qualification of Security Guards	8 th Standard
15	Qualification of Security Supervisor	Graduation
16	Physical Fitness of Security Personnel	Robust
17	Staff Salary Must follow the Minimum Wages notified by the Govt. of Bihar from time to time under Minimum Wages Act.	Current
18	The Security agency must be registered under the Companies Act/ the Firm / Society/ Partnership Directorate General Resettlement (DGR) and operational	Since last five years.
19	The agency must be registered	As per Bihar Private Security Agency Rule 2011 and Central Act i.e..Private Security (Regulation) Act, 2005
20	The Security agency must have to provide Security Guards	Whole Bihar.
21	The Security agency must have to provide Ex-serviceman from the rank of JCO/Officer of Army/BSF/CISF/BMP/CRPF/any State Police Personnel/Infantry.	Current
22	The Security Agency must have proper training centre.	Bihar

Submission Detail (EOI)

Such Service Providers who fulfill the aforesaid pre-qualification criteria must submit EOI in the format attached at Annexure “A” supported by requisite documents in a sealed cover. The EOI shall be submitted in **two separate sealed envelopes** duly indicated “**Technical Bid**” & “**Financial Bid**” on the top and further sealed in one envelope clearly marked “**EOI for the Selection of Security Agency**” addressed to **The Secretary, BIADA, 1st Floor, Udyog Bhawan, East Gandhi Maidan, Patna-4** and to be dropped in Tender Box situated at BIADA Head Office, Patna on **21.12.2015 up to 3:00 PM. Technical Bid will be opened on the same day at 3:30 PM.**

Technical Bid

Interested Security agencies must submit their Technical Bid with following documents-

1. All the documents must be in hard bond or spiral bind, page numbered with duly signed by authorized signatory with company seal on each pages.
2. A duly filled Performa enlisted as Annexure B shall be submitted by the Security Agency wherein all details of Eligibility Criteria along with annexure shall be mentioned.
3. Comprehensive profile in brief of the Security Agency.
4. Proof of Registration under Companies Act/Directorate General Resettlement (DGR) of Security Agency.
5. Proof of Registration as per Bihar Private Security Agency Rule 2011 and Private Security (Regulation) Act, 2005.
6. The audited annual accounts of the Security agency for the last three financial years with proof of **PAN** and **Service Tax No.**
7. An Undertaking that the Security Agency shall provide Security Guards in whole of the Bihar.
8. An Undertaking that the Security Agency shall provide highly skilled and trained civilian security personnel as well as professional security specialists viz....from the rank of JCO/Officer of Army/BSF/CISF/BMP/CRPF/any State Police Personnel/Infantry.
9. An Undertaking that the Security Agency is having proper training centre and will provide proper Identity Cards and uniforms for the summer and winter seasons to the personnel to be deployed on own their cost.
10. A non-refundable Demand Draft of Rs. 10,000/- in favour of BIADA payable at Patna, drawn on any schedule Bank as processing fee to be submitted with Technical Bid.

General Conditions

1. BIADA reserves the right to accept or reject any or all the bids and to cancel the selection process at any time without incurring any liability and without assigning any reason thereof.
2. The Successful Bidder would be given work order valid for one year initially and may be extended further as per satisfactory performance.
3. Bank Guarantee of Rupees 5.00 (Five) Lakhs as Security Deposit must be submitted by the successful bidder before signing of an agreement approved by BIADA.
4. The payment shall be made to the Security Agency for the month for which bills have been raised.

Financial Bid

The Financial Bid must be sealed in separate envelope, typed on Company’s Letter Head in prescribed format as enclosed as Annexure “A”.

Secretary

**“FORMAT PERTAINING TO FINANCIAL BID FOR PROVIDING SECURITY
SERVICES AT BIADA”**

To,

Date :

The Secretary

BIADA, Patna

From :

.....
.....
.....

SI. No.	Type	Rates (per month) in Rupees as per effective minimum wages, Govt. of Bihar with all statutory payables and taxes
1	Unarmed Guard	
2	Armed Guard	
3	Supervisor	

Signature of Authorized Signatory
with Company Seal and Date

ANNEXURE-B

EXPRESSION OF INTEREST FOR SECURITY SERVICES

01	Name of the Security Agency	
02	Name of the contact person	
03	Full office address	
04	Telephone:- FAX :- Mobile:- Email:-	
05	Registration of the Firm/ Company/ Society/ Partnership and year of Registration	
06	Year of Registration (Copy of Registration attached at Annexure_____)	
07	Experience as Security service provider (in years)	
08	No. of Personnel presently in employment Category	i) ESM Civil Managerial Supervisory (Office) ii)Supervisory (Security) iii)Head Guards iv)Security Guards Others(Clerical & MTS) v)Total
09	Location where service provided in the past (Names & Address of Organisations/Units)	
10	Address of Training Centre in Bihar	
11	Annual Turnover(**) (Acceptable proof is a certificate from Chartered Accountant)	
12	Names of Govt. Departments/ Autonomous Institutions/ Universities/ Public Sector Undertakings of the Government or Public Sector Banks or Local Bodies/ Municipalities where currently at least 50 security personnel are engaged daily in a single shift taken together. (attach separate list if necessary along with copies of orders placed on them)	

13	ESI Registration No. (**) Annexure_____	
14	Service Tax Registration No.(**) Annexure_____	
15	EPF Registration No.(**) Annexure_____	
16	PAN No.(**) Annexure_____	
17	Contract Labour License No.(**) Annexure_____	
18	License No. under Private Security (Regulation) Act, 2005 /Bihar Private Security Agencies (Regulation) Rules 2011.(**) Annexure_____	
19	ISO Certificate (**) Standard Certifying Body Certificate No. Annexure_____	
20	Conviction, if any, of the agency or its Sole Proprietor/ Partner/ Director in criminal cases Cases No(s) with name of the Hon“ble Court and other details of the case.	

- 1) Certified that the Company/ Sole Proprietor/ Partner/ Director have not been black listed by any of the Department/Organizations of the Government of India/Government of Bihar and no criminal case is pending against them on the date of submission of this EOI.
- 2) Certified that the terms and conditions of EOI are acceptable.
- 3) Certified that the person signing as authorized signatory is competent to sign this document on behalf of the service provider and has been duly authorized in this behalf.

Note: “Expressions of Interest” not accompanied by any of the document marked by asterisks (**) in the prescribed format will not be considered for evaluation.

Only pre-qualified service providers, who, in the opinion of Bihar Industrial Area Development Authority, fulfill the criteria upon verification of EOI contents and quality service at units served by them, will be issued tender document for submission of financial bid.

(**) Attach Proof

Date:

Signature_____

Name of Authorised Signatory_____

(affix office seal)

Note: Each page of EOI should be signed by the authority signatory.