

## EXPRESSION OF INTEREST (EOI) FOR SELECTION OF SECURITY AGENCY

Bihar Industrial Area Development Authority (BIADA) Govt. of Bihar undertaking invites Expression Of Interest (EOI) for selection of Security Agency to Provide Round the Clock Security to BIADA Head-Quarter Situated at Udyog Bhawan, East Gandhi Maidan, Patna-800004 and all its Industrial Areas/Estate/Growth Centres as per requirements.

### Patna Region

Patliputra, Fatuha, Biharsharif, Nawada, Gaya, Aurangabad, Barun, Dehri-on-Sone, Bikramganj, Buxar, Jehanabad, Bihiya, Gidha, Bihta, Kopakala, IA/EPIP – Hajipur & Barauni.

### Muzaffarpur Region

Muzaffarpur, Siwan, Betiah, Kumarmbagh, Ramnagar, Raxaul & Sitamarhi.

### Darbhanga Region

Donar, Bela, Dharampur, Pandaul, Jhanjharpur, Samastipur, Saharsa, Murliganj & Udakisanganj.

### Bhagalpur Region

Barari Bhagalpur, Kahalgaon (G.C), Kishanganj (Bhediadangi), Kishanganj (Khagra), Forbesganj, Purnea City, Maranga (G.C Purnea), Katihar, Sitakund, Munger, Jamalpur & Lakhisarai.

### Services to be provided by the Security Agency

1. The Security agency is required to provide 24 hours security in all 7 days in a week in 3 shifts for all destinations wherever required.
2. BIADA may require armed as well as unarmed guards.
3. The Security agency will also may have to ensure day & night patrolling within industrial areas.
4. The Security agency has to maintain proper records regarding visitors and movement of vehicles at the relevant destinations where to be deployed.
5. The Security agency shall also provide Ex-servicemen from the rank of JCO/Officer of Army/BSF/CISF/BMP/CRPF/any State Police Personnel/Infantry, if required.

### Eligibility Criteria

1. The Security agency must be registered under the Companies Act/DGR and operational since last five years.
2. The agency must be registered as per Bihar Private Security Agency Rule 2011.
3. The annual turnover of the Security agency should be at least Rs. 50 Lakhs in each last three financial years.
4. The Security agency must have to provide Security Guards in whole Bihar.
5. The Security agency must have to provide Ex-serviceman from the rank of JCO/Officer of Army/BSF/CISF/BMP/CRPF/any State Police Personnel/Infantry.
6. The Security Agency must have proper training centre.

### Submission Detail (EOI)

The EOI shall be submitted in **two separate sealed envelopes** duly indicated “**Technical Bid**” & “**Financial Bid**” on the top and further sealed in one envelope clearly marked “**EOI for the Selection of Security Agency**” addressed to **The Secretary, BIADA, 1<sup>st</sup> Floor, Udyog Bhawan, East Gandhi Maidan, Patna-4** and to be dropped in Tender Box situated at BIADA Head Office, Patna on **20<sup>th</sup> June 2014 upto 3.00 PM. Technical Bid will be opened on the same day at 4.00 PM.**

### Technical Bid

Interested Security agencies must submit their Technical Bid with following documents-

1. All the documents must be in hard bond or spiral bind, page numbered with duly signed by authorized signatory with company seal on each pages.

2. A Summary sheet showing all submission details of serial 1 to 6 of Eligibility Criteria as required above.
3. Comprehensive profile in brief of the Security Agency.
4. Proof of Registration under Companies Act/DGR of Security Agency.
5. Proof of Registration as per Bihar Private Security Agency Rule 2011.
6. The audited annual accounts of the Security agency for the last three financial years with proof of **PAN** and **Service Tax No.**
7. An Undertaking that the Security Agency will provide Security Guards for all destinations wherever required in whole of the Bihar.
8. An Undertaking that the Security Agency will provide Ex-serviceman from the rank of JCO/Officer of Army/BSF/CISF/BMP/CRPF/any State Police Personnel/Infantry, if required.
9. An Undertaking that the Security Agency is having proper training centre and will provide proper Identity Cards and uniforms for the summer and winter seasons to the personnel to be deployed on own their cost.
10. A non-refundable Demand Draft of Rs. 10,000/- in favour of BIADA payable at Patna, drawn on any schedule Bank as processing fee to be submitted with Technical Bid.

**Financial Bid**

The Financial Bid must be sealed in separate envelope, typed on Company's Letter Head in prescribed format as given hereunder-

**“FINANCIAL BID FOR PROVIDING SECURITY SERVICES AT BIADA”**

To,  
The Secretary  
BIADA, Patna

Date : .....

From :

.....  
.....  
.....

Sl. No.	Type	Rates (per month) in Rupees as per effective minimum wages, Govt. of Bihar with all statutory payables and taxes
1	Unarmed Guard	
2	Armed Guard	
3	Supervisor	

Signature of Authorized Signatory  
with Company Seal and Date

**General Conditions**

1. BIADA reserves the right to accept or reject any or all the bids and to cancel the selection process at any time without incurring any liability and without assigning any reason thereof.
2. The Successful Bidder would be given work order valid for one year initially and may be extended further as per satisfactory performance.
3. Bank Guarantee of Rupees 5.00 (Five) Lakhs as Security Deposit must be submitted by the successful bidder before signing of an agreement approved by BIADA.
4. The payment shall be made to the Security Agency for the month for which bills have been raised.

Secretary