

# BIHAR INDUSTRIAL AREA DEVELOPMENT AUTHORITY



(A Govt. of Bihar Undertaking)

1st Floor, Udyog Bhawan, East Gandhi Maidan, Patna - 800004

Phones: 0612-2675998/2675991 Fax : 0612-2675889

Email: md.biada-bih@gov.in

## N.I.T. FOR HIRING OF COMMERCIAL VEHICLES

TENDER NOTICE No.- 02/TEN/BIADA/17

Sealed tenders are invited from reputed registered travel agencies under "Two-bid" system-Technical Bid and Financial Bid to provide commercial vehicles on hiring basis to the Bihar Industrial Area Development Authority called BIADA.

Detailed information of the Tender Document can be seen & downloaded from the BIADA website [www.biadabihar.in](http://www.biadabihar.in). The bidder shall submit non-refundable tender processing fee of Rs. 1000/- (Rupees One Thousand only) through a demand draft in favour of Bihar Industrial Area Development Authority payable at Patna along with the Technical Bid. Tender Document complete in all respects in a sealed envelope must be dropped in Tender Box by **3:00 p.m. on 17-07-2017**. Technical bid will be opened on **17-07-2017 at 4:00 p.m.** at Conference Hall, BIADA, Patna. The tenders received late or tenders without Processing Fee/Conditional tenders/Incomplete Tenders in any respect whatsoever would be rejected. The BIADA reserves the right to accept or reject any or all tenders without assigning any reason whatsoever. The successful bidder must enter into a contract with BIADA before rendering its services. Any query relating to this tender may be enquired on 9661120509 during office hours.

*[Signature]*  
Secretary 29.6.17

o/c



# Bihar Industrial Area Development Authority

First Floor, Udyog bhawan, East Gandhi Maidan, Patna-800004

Website-www.biadabihar.in ,Email-md.biada-bih@gov.in Phone: 0612-2675998/2675991/2675889 (Fax)

## TENDER FOR HIRING OF COMMERCIAL VEHICLES

TENDER NOTICE No- 02/HK/TEN/BIADA/17

Sealed tenders are invited from reputed registered travel agencies under "Two-bid" system-Technical Bid and Financial Bid to provide commercial vehicles on hiring basis to the Bihar Industrial Area Development Authority called BIADA.

Detailed information of the Tender Document can be seen & downloaded from the BIADA website [www.biadabihar.in](http://www.biadabihar.in). The bidder shall submit non-refundable tender processing fee of Rs. 1000/- (Rupees One Thousand only) through a demand draft in favour of Bihar Industrial Area Development Authority payable at Patna along with the Technical Bid. Tender Document complete in all respects in a sealed envelope must be dropped in Tender Box by **3:00 p.m. on 17-07-2017**. Technical bid will be opened on **17-07-2017 at 4:00 p.m.** at Conference Hall, BIADA, Patna. The tenders received late or tenders without Processing Fee/Conditional tenders/Incomplete Tenders in any respect whatsoever would be rejected. The BIADA reserves the right to accept or reject any or all tenders without assigning any reason whatsoever. The successful bidder must enter into a contract with BIADA before rendering its services. Any query relating to this tender may be enquired on 9661120509 during office hours.

### II. ELIGIBILITY CRITERIA

**Technical bid envelop should contain the following:-**

1. The Bidder must be a legally constituted Proprietary firm/Partnership firm/Limited Company/Corporate Body, which must possess the required licenses, registrations etc., as per prevailing law and must be valid at least for 12 months from the date of the opening of tender for providing commercial vehicles on monthly rent and daily need basis requirement
2. The Bidder shall be an experienced travel agency services for at least 2 years and the same must be supported by document justifying such experience
3. Financial Turnover during the last 3 years ending 31st March 2017 should be at least 10 Lakh (Ten Lakh) in any one year. In order to corroborate the same Audited Balance Sheet must be attached.

The proprietor/Firm/Partner or the Company (Bidder) must not be convicted by any Court of law for the time being in force. Affidavit and details of the same must be provided

4. The Bidder must have following Registrations and details of the same must be provided in the Technical Bid:
  - (i) Company/Firm Registration

- (ii) Service Tax Registration / GST
- (iii) PAN Income tax return for the last 2 years

5. Presently, the requirement of vehicles in BIADA on monthly rental basis may be tentatively four / five and in addition to that daily need basis requirement may also arise depending upon need. At any time the number of vehicles may be increased or decreased depending upon the need of BIADA.
6. A Self undertaking must be provided to this effect that information submitted in the bid is correct and true and if found false in future the contract shall stand terminated.

**Note: Proof in support of the documents must be enclosed in order to substantiate aforesaid eligibility criteria.**

### III. PROCEDURE

1. Tender Bids must be placed in a properly sealed envelope addressed to **The Secretary , Bihar Industrial Area Development Authority, 1<sup>st</sup> Floor, Udyog Bhawan, East Gandhi Maidan, Patna-800004.**  
Technical bid along with Tender processing fee must be placed **in a separate envelop** and the Financial Bid must be placed **in separate sealed another envelope**, clearly indicating "TECHNICAL BID" and "FINANCIAL BID" with the complete details of the Bidder. Both sealed Technical & Financial Bid's envelops should be **put in one envelope and must be super scribed "Tender for Hiring of vehicles"** with the name, address & phone nos. of the Bidder. The tender must be dropped in Tender Box of BIADA on the date & up to the time mentioned in the tender notice and the technical bid will be opened in Conference Hall, BIADA on the day and time specified for the same in the presence of Bidders or their authorized representatives.
2. The Bidder shall acquaint himself duly with BIADA working environment and the need in Head Offices and the regional Offices before quoting the rates. No compensation, fee, fines, penalties etc whatsoever on account of any difficulties shall be entertained at a later date after award of works.
3. That the technical bid shall be opened first and only the eligible bidders selected by Tender Committee shall participate in the financial bid which shall be opened on the date further fixed by the Tender Committee.
4. In case the Bid being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so or in the case of a company, the tender be signed in the manner laid down in the said Company's Article of the Association. The signatures on the tenders will be deemed to be the authorized signatures.

**An Index page showing contents/annexure & page no. should be annexed first followed by relevant documents with proper page numbering & signed by the owner of the firm or his Authorized Signatory** as token of acceptance of Terms & Conditions. In case the tenders are signed by the Authorized signatory, a copy of the power of attorney/ authorization may be enclosed along with tender.

