

**Form – A**  
{See rule 3 (1)}  
Application form for obtaining Information  
I.D No.  
(For office use)

To,

The Public Information Officer.  
Bihar Industrial Area Development Authority,  
“Udyog Bhawan”  
1<sup>st</sup> Floor, East Gandhi Maidan,  
Patna – 800 004.

1. Name of Applicant :- .....
2. Full Address:- .....  
.....  
.....
3. Particulars of Information required (in brief): .....  
.....  
.....  
.....  
.....
4. I hereby, state that the information required sought is not covered under the categories which are exempted from disclosure of information under section 8 or under section 9 of the Right to Information Act, 2005 and to the best fo my knowledge, it is pertaining to your department/ office.
5.
  - i\* I have paid the fees Rs. .... in words rupees.....on dt. ....

.....vide receipt no.  
..... in the Department./office of  
.....

- ii\* I enclose herewith Demand draft/pay order no.  
.....dt. ....  
drawn in favour of .....Officer, issued  
by ..... Bank towards the fees payable.
- iii\* Non-judicial stamp of Rs. .... is affixed  
on this application.
- iv\* I belong to B.P.L family, Xerox copy of my card required/  
certificate is enclosed herewith.

Place:-

Date.:-

Signature of the applicant  
e-mail address, if any:  
Telephone No. (Office):  
(Resident):-

N.B. Person belonging to B.P.L family need not pay any type of  
fees.

\* Strike out whichever is not applicable.

Form B  
[See rule 3 (i)]  
Receipt of any application

From:

The Public Information Officer.  
Bihar Industrial Area Development Authority,  
“Udyog Bhawan”  
1<sup>st</sup> Floor, East Gandhi Maidan,  
Patna – 800 004.

I.D No. .... Date : .....

1. Received the application dated .....  
..... in from A prescribed under sub rule (1) of rule 3 of the  
Right to Information Rules. 2006 from Shri\Smt.\Kum  
.....resident of .....  
.....
2. The information shall be provide within 30 days. In any case, if it  
is found that it is not possible to give the required information, a  
letter showing reasons thereof or rejecting the request shall be  
issued.
3. The applicant may contact the undersigned during 11.00 a.m to  
1.00 P.M on dt. .... (here mention the date  
not later than thirty days from the date of receipt of an  
application.)
4. In case of failure to remain present on the stipulated date by the  
applicant, the Public Information Officer shall not be held  
responsible for delay in providing information.

5. The application shall be required to deposit the outstanding amount of fees or charges, if any prior to collection of the information or the documents.

( )

Public Information Office:

Name of the Department\Office:

Telephone No.:

e-mail:- [biada@rediffmail.com](mailto:biada@rediffmail.com)

Website: [www.biadabihar.in](http://www.biadabihar.in).